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01 Feb 2024	28 Feb 2026	SHEQ Warehouse (Pty) Ltd	Neville
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Lift, Escalator And Passenger Conveyor Regulations, 2010

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1. Definitions

Key definitions include:

- "access goods only lift" - lift in which persons are never transported except for loading/unloading or maintenance
- "accredited authority" - South African National Accreditation System established by Act No. 19 of 2006
- "competent lift mechanic" - person who has either: (a) Completed learnership/apprenticeship in lift mechanic trade (b) Completed electrical/mechanical trade qualification and has at least one year post-qualification practical experience on lifts (c) Obtained minimum NQF level five electrical/mechanical engineering qualification and at least one year post-qualification practical experience on lifts
- "competent operator" - person with minimum NQF level 2 qualification in lift, escalator, and passenger conveyor maintenance or installation
- "competent lift service provider" - person employing competent lift mechanics and operators, or self-employed competent lift mechanic, who contracts with lift/escalator/passenger conveyor user for maintenance, examinations and tests
- "comprehensive report" - certificate as contemplated in relevant health and safety standard
- "escalator" - power-driven inclined stairway with moving steps and handrails for transporting persons between levels
- "failure" - malfunctioning of any part of lift/escalator/passenger conveyor that endangers or may endanger safety
- "inspection service provider" - person employing registered lift inspector who contracts with lift/escalator/passenger conveyor user to perform inspections, accredited by accredited authority
- "landing" - floor or platform designed to give access to a lift/escalator/passenger conveyor



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- "lift" - permanent/temporary lifting installation for conveyance of persons or goods, operating via conveyance/platform on fixed guides, excluding hand-powered hoists or material hoists
- "machine compartment" - room/well/pit where main driving machinery or controls are situated
- "main landing" - landing at same level as building's main entrance
- "material hoist" - hoist for lowering/raising material and equipment, including cantilevered platform hoists, mobile hoists, friction drive hoists, scaffold hoists, rack and pinion hoists, and combination hoists
- "modification" - alteration to lift/escalator/passenger conveyor affecting control, load, travel or safety
- "National Building Regulations" - regulations under Act No. 103 of 1977, promulgated by Government Notice No. R. 2378 of 12 October 1990 as amended
- "official number" - number allocated by provincial executive manager, unique to a specific lift/escalator/passenger conveyor on specific premises
- "passenger conveyor" - power-driven installation with continuous moving walkway, incorporating moving belt/pallets and handrails for conveying persons between levels
- "provincial director" - as defined in General Administration Regulations promulgated by Government Notice No. R. 929 of 25 June 2003
- "registered lift inspector" - person registered with Engineering Council of South Africa per Act No. 46 of 2000
- "the Act" - Occupational Health and Safety Act, 1993 (Act No. 85 of 1993)
- "well" - vertical/inclined way in which a lift operates

2. Scope of application

(1) These Regulations apply to employers or self employed persons who carry out work on lifts, escalators or passenger conveyors. (2) These Regulations apply to persons who have on their premises either permanently or temporarily lifts, escalators or passenger conveyors.

3. Permission to install and use

(1) No person shall install or permit installation of a new or used lift, escalator or passenger conveyor unless: (a) That person has submitted completed Annexure 1 form to relevant provincial director who shall allocate an official number (b) That person has been allocated an official number as contemplated in paragraph (a) (c) Such installation meets the requirements of these Regulations and complies with relevant standards incorporated under section 44 of the Act

(2) No person shall put into use or permit use of a lift, escalator or passenger conveyor without a valid comprehensive report issued under regulation 6(4) by an inspection service provider.

(3) The user of a lift that does not operate automatically shall appoint the operator of such a lift in writing and instruct that operator on the dangers of its operation.



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4. Design and construction

(1) Subject to regulation 3(2), no person shall use, install or modify, or permit the use, installation or modification, of any lift, escalator or passenger conveyor unless: (a) Such lift, escalator or passenger conveyor has been designed and constructed or modified according to relevant standard incorporated into these Regulations under section 44 of the Act (b) The requirements of the National Building Regulations, if applicable, have been complied with

(2) The user shall ensure that all electrical components of a lift, escalator or passenger conveyor which is installed in a location where there is a danger of fire or explosion due to flammable/explosive atmospheres or articles comply with regulation 8 of the Electrical Machinery Regulations, 1988, and the Explosives Regulations.

5. Particulars of lifts, escalators and passenger conveyors

(1) The user shall ensure that every lift, escalator and passenger conveyor is marked in the machine compartment, in a conspicuous place, within a holder, with: (a) Name of the manufacturer (b) Year of installation (c) Year of modification (d) Official number (e) Rated speed in metres per second (f) Rated load in kilograms

(2) Where machinery of more than one lift, escalator or passenger conveyor is installed in a compartment, the user shall ensure all machinery and switch-gear of each unit are distinctly and permanently marked with the same distinguishing mark, differing from marks of other units in that compartment.

(3) The user shall keep an up-to-date, legible and schematic electrical wiring diagram in respect of every lift, escalator or passenger conveyor in a safe place in the machine compartment.

(4) The user shall affix or cause to be affixed in a conspicuous place at the main landing of every group of lifts and in each car and at every group of escalators and passenger conveyors, the name and telephone number of the competent lift service provider designated under regulation 7(1).

6. Inspections and tests

(1) The user shall ensure every lift, escalator or passenger conveyor is inspected and tested according to relevant health and safety standards incorporated into these Regulations: (a) Before such lift, escalator or passenger conveyor is put into use for the first time; or (b) After any modification has been effected; or (c) After any failure has occurred; or (d) Whenever there has been a change in the competent lift service provider; and (e) At intervals not exceeding 24 months thereafter, or at shorter intervals according to in-house risk assessment, by an inspection service provider who shall complete a comprehensive report for each lift, escalator or passenger conveyor inspected and tested, date and sign such report and submit it within 30 days to the user, who shall keep the report in a safe place and a copy in the machine compartment



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(2) If an inspection or test shows that any defect or weakness exists whereby persons are endangered, the inspection service provider shall report such defect or weakness forthwith to the user, the competent lift service provider and the provincial director, and no person shall be conveyed in or allowed to be conveyed in or on such lift, escalator or passenger conveyor until such defect has been rectified to the satisfaction of the inspection service provider.

(3) If a comprehensive report shows a defect or weakness not considered under sub regulation (2) the user shall rectify such defect or weakness.

(4) A comprehensive report for a lift, escalator or passenger conveyor shall be completed when: (a) The lift, escalator or conveyor is put into use for the first time (b) Any modification to the lift, escalator or conveyor has been effected (c) A reportable incident in terms of section 24 of the Act occurs (d) There is a change in the designated competent lift service provider (e) At intervals not exceeding 24 months thereafter

(5) When an inspection or a test is conducted by an inspection service provider the inspection service provider shall ensure that all the documents and records required in terms of regulation 8 are kept in good order and are up to date.

(6) An inspector may at any reasonable time inspect any lift, escalator or passenger conveyor, and the user shall place, free of charge, at the disposal of the inspector any workmen and equipment that may be reasonably required by the inspector for carrying out such inspection.

(7) An inspection service provider who wishes to avail himself or herself of designation as such by the user of a lift, escalator or passenger conveyor in order to carry out an inspection in terms of this regulation shall register with the accreditation authority.

7. Maintenance

(1) The user shall designate a competent lift service provider to examine and maintain a lift, escalator or passenger conveyor at least once a month or at such longer intervals as may be prescribed by the manufacturer of such lift, escalator or passenger conveyor: Provided that an inspector may prescribe such examining intervals as he or she may deem necessary.

(2) At an examination contemplated in sub regulation (1), the competent lift service provider shall examine the parts of a lift, escalator or passenger conveyor as prescribed by the relevant manufacturer or by an inspector: Provided that in the case of a lift, he or she shall test all the gates and door locks at each examination: Provided further that the suspension ropes of a lift shall be examined at six-monthly intervals and that the lift safety gear, over speed governor and buffers shall be tested at intervals not exceeding 12 months.

(3) If maintenance or an examination carried out in terms of sub regulation (1) or a test carried out in terms of sub regulation (2) shows that a weakness or defect exists whereby persons are endangered, the competent lift service provider shall report the weakness or defect immediately to the user and the provincial director, and no person shall be conveyed in or allowed to be conveyed in or on such lift, escalator or passenger conveyor or to enter such



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access goods only lift until such defect has been rectified to the satisfaction of an inspection service provider.

(4) The user of a lift, escalator or passenger conveyor shall immediately take steps to stop the working thereof and to prevent the starting thereof if its use is or is likely to be dangerous to persons.

(5) The user of a lift, escalator or passenger conveyor and the competent lift service provider responsible for the examinations contemplated in sub regulation (1) or test contemplated in sub regulation (2) shall immediately notify the provincial director in writing of the name and address of the competent lift service provider carrying out such examinations or tests.

(6) The competent lift service provider shall notify the provincial director and the user immediately in writing if a lift, escalator or passenger conveyor is found to be in operation without a valid comprehensive report issued in terms of regulation 6 that is kept in the machine compartment in terms of regulation 8.

8. Record keeping

(1) The user of a lift, escalator or passenger conveyor shall keep in a safe place in the machine compartment of every such lift, escalator or passenger conveyor a record in which he or she shall enter or cause to be entered: (a) His or her name, address and telephone number (b) The name, address and telephone number of the competent lift service provider designated to carry out the maintenance and examinations contemplated in regulation 7(1) and the tests contemplated in regulation 7(2) (c) A report on the results of every examination contemplated in regulation 7(1), and the test contemplated in regulation 7(2) including any modifications, repairs, adjustments and tests carried out (d) A copy of the latest comprehensive report contemplated in regulation 6(4) (e) A copy of all suspension rope certificates and the results of the examination contemplated in regulation 7(2) on the condition of the suspension ropes (f) The registers or files and the technical dossiers required in terms of the relevant SANS specifications (g) The commissioning acceptance report or copy thereof required in terms of the relevant SANS specification (h) A copy of each comprehensive report made in respect of incidents in terms of section 24(1)(c)(iii) and (iv) of the Act

(2) The user shall keep the records contemplated in sub regulation (1) in the relevant machine compartment for a period of at least 10 years.

9. Approved inspection authority

(1) An inspection service provider who wishes to avail himself or herself of designation as such by the user of a lift, escalator or passenger conveyor in order to carry out an inspection in terms of regulation 6, shall register with the accreditation authority.

(2) The Chief Inspector may at any time withdraw any approval of an approved inspection authority, subject to section 35 of the Act.



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10. Offences and penalties

Any person who contravenes or fails to comply with any provision of regulation 3(1), 3(2), 3(3), 4(1), 4(2), 5(1), 5(2), 5(3), 5(4), 6(1), 6(2), 6(3), 6(4), 6(5), 6(6), 6(7), 7(1), 7(2), 7(3), 7(4), 7(5), 7(6), 8(1), 8(2) or 9(1) shall be guilty of an offence and liable upon conviction to a fine or to imprisonment for a maximum of 12 months and, in the case of a continuous offence, to an additional fine of R200,00 for each day on which the offence continues or to additional imprisonment of one day for each day on which the offence continues: Provided that the period of such additional imprisonment shall not exceed 90 days.

11. Repeal of regulations and savings

(1) The Lift, Escalator and Passenger Conveyor Regulations promulgated by Government Notice No. R. 797 of 29 April 1994 are hereby repealed.

(2) Lifts installed or modified prior to 1 May 1994 shall be considered to comply with regulation 4(1).

12. Short title and commencement

These regulations shall be called the Lift, Escalator and Passenger Conveyor Regulations, 2010, and shall come into effect on 30 November 2010. Provided that regulation 6(7) shall come into effect on 1 December 2012.